

CARLDIG-South Meeting Minutes – September 12, 2014
Mt. San Antonio College

Present: Elisa Acosta (Loyola Marymount University), Suzanne Im (Altadena Public Library), Teresa Omidmalar (CSU Los Angeles), Adolfo Prieto (CSU Fullerton), Eva Rios-Alvarado (MLIS Graduate), Lise Snyder (UCLA), Pauline Swartz (Mt. SAC), Emily Woolery (Mt. SAC), Michael Yonezawa (UC Riverside)

1. Welcome & Introductions

2. Approval of Minutes from March 7, 2014 Meeting

- The minutes were approved as written.

3. CARLDIG Showcase at 2014 CARL Conference – Post-Program Survey Results

- Suzanne Im reviewed the program, which was well received. The feedback was very positive. Attendees liked the Q&A format and the fact that the program was interactive. They also wished that speakers had more time, and that there would have been three speakers.
- Suzanne will share the feedback with CARLDIG-South Vice-Chair/Chair-Elect Lettycia Terrones as a means of possible ideas for future programming.
- Ken Lyons at UC Santa Cruz was present at the program and is interested in starting CARLDIG-North. Michael Yonezawa suggested adding Ken to the CARLDIG-South e-mail list so that he may get a better idea of the work of CARLDIG-South.

4. Recap of CARLDIG Field Trip to Homeboy Industries

- The field trip was booked to capacity. It included a very inspirational tour led by a man and woman who have benefitted from the organization and who shared their unique perspectives and life experiences.
- Lizette Guerra, archivist and librarian at the UCLA Chicano Studies Research Center Library, showed tour participants where Homeboy Industries plans to put its new library. The library will be a hybrid between a public and academic library. Homeboy Industries has just started a reading club. Some of the tour participants expressed interest in volunteering.
- CARLDIG-South members discussed the possibility of a future visit to Homeboy Industries when the library is completed. Another idea is a book or monetary donation to Homeboy Industries stemming from the follow-up visit to the facilities.

5. Planning for CARLDIG-South 2014 Fall Program

- The program is scheduled for Friday, December 5, 2014, at the Founders Hall of Mt SAC, and its theme is “Hacking Reference: Engaging the ‘Whole’ Student.”
- SCIL will be hosting its meeting following the fall program
- The plan is to have five presenters (13 minutes for each, with a 2-minute transition period). The proposed program schedule is as follows:

- 9:00 a.m. – 9:30 a.m. Registration / Breakfast
- 9:30 a.m. – 9:35 a.m. Welcome
- 9:35 a.m. – 9:48 a.m. Presenter #1
- 9:48 a.m. – 9:50 a.m. Transition
- 9:50 a.m. – 10:03 a.m. Presenter #2
- 10:03 a.m. – 10:05 a.m. Transition
- 10:05 a.m. – 10:18 a.m. Presenter #3
- 10:18 a.m. – 10:20 a.m. Transition
- 10:20 a.m. – 10:50 a.m. Break
- 10:50 a.m. – 11:03 a.m. Presenter #4
- 11:03 a.m. – 11:05 a.m. Transition
- 11:05 a.m. – 11:18 a.m. Presenter #5
- 11:18 a.m. – 12:49 p.m. Roundtable Discussion (15 min. + 4-min. transition; possibly called “Hack the Speaker,” “Speed Hacking,” “Mini-DIG”)
- 12:49 p.m. – 1:00 p.m. Mini Pecha Kucha by each presenter (2 min. each)
- A possible seating plan is 5 tables for attendees (8 chairs per table = 40 attendees) in addition to 1 table for the 5 presenters. There also was discussion of having extra chairs so that the speakers could rotate and sit at each table for the Roundtable Discussion portion of the program.
- Program registration fees will be the same as last year and does not include a parking fee of \$3.00:
 - \$22.00 – CARL members
 - \$32.00 – Non-CARL members
 - \$12.00 – Students
- Emily Woolery received an initial catering estimate for the Mt. SAC Breakfast (\$14.99 per person):
 - 50 guests + tax would be approximately \$816.96
- Seating will be limited, and no on-site registration will be available
- Debi Hoffmann will be the program registrar, and Eva Rios-Alvarado has volunteered to work at the registration table on the day of the event.
- Lettycia Terrones will generate a list of nearby restaurants.
- Janet Pinkley will coordinate the post-program survey.
- Teresa Omidasalar and Lise Snyder will serve as timekeepers.
- Suzanne Im will prepare the write-up for the CARL newsletter.
- Adolfo Prieto will coordinate gift bags for program attendees.

6. Slate for 2015 CARLDIG-South Steering Committee

- Chair: Lettycia Terrones
- For the remaining positions (Vice-Chair/Chair-Elect, Secretary, Web Administrator/Publicity Officer), Suzanne will send a call out to the CARLDIG-South listserv.

7. Arrangements for Next Meeting

- The location of the January 2015 meeting is tentatively set for Loyola Marymount University. Parking is \$10.00.

- CARLDIG-South would like to thank Elisa Acosta for offering to host the meeting, as well as Emily Woolery for hosting today's meeting and the upcoming fall program.

8. General Discussion of Member Items

Meeting Adjourned: 12:54 p.m.

Respectfully submitted,

Adolfo Prieto