

CARLDIG-South Meeting
California Lutheran University
Thursday, Jan 26, 2023
10:00am – 12:00pm

Attendees:

Agenda

1. Introductions
2. Approval of minutes from the [October 28, 2022 meeting](#)
3. Officers for 2023
 - a. Confirmation of Chair, Leanna Pagano
 - b. Vice-Chair/Chair-Elect, Daniel Wilson
 - c. Secretary, Shonn Haren
 - d. Publicity Officer, Michelle Mussuto
 - e. Webmaster, Corrie Bott
 - f. Programs Chair, VACANT
 - i. Ideas for finding a volunteer for 2023?
4. Updates
 - a. Fall 2022 Program Wrap-Up
 - i. Discussion of Fall 2022 Program - "Pivot! Adaptation and Flexibility in Reference Services"
 1. Review results and comments from program evaluation
 2. Any feedback or thoughts from the planning committee
 - b. Interest Group Leadership meeting and future CARL meeting (Leanna)
 - i. Interest Group budgets
 - ii. Executive board meeting Jan/Feb
5. Fall 2023 Program Planning
 - a. Potential dates and locations
 - i. Friday, December 1st
 - b. Program format
 - c. Potential themes
 - i. Assessment: What is it good for? (Absolutely nothing?)
6. Fieldtrips
 - a. Ideas?
 - b. Thoughts on a form to receive ongoing ideas?
7. Arrangements for the next meeting
8. Open Discussion
 - a. Did anyone attend the RUSA Town Hall (12/5/22)?
 - b. Plans for ACRL 2023?
9. Adjournment.

CARLDIG-South Steering Committee Meeting Minutes

January 26, 2023

10:00am – 12:00pm

Present: Leanna Pagano, Shonn Haren, Norma Juarez Durian, Corrie Bott, Daniel Wilson, Rachel Keiko Stark, Annette Young, Michelle Mussuto, Michael Yonezawa

Recording: Haren

Agenda Items:

- Introductions
- Approval of Minutes (October 28, 2022 meeting)
 - Edits
 - Michael Yonezawa was unable to attend the Program Volunteer team meeting on 11/4 & 11/8
 - Minutes approved with edits.
 - Question was raised if members of the interest group who were not officers were allowed to vote on motions. Pending a review of the bylaws, it was agreed that, so long as one was a member in good standing of CARLDIG-S, one could vote on motions in the meetings
 - A review of the bylaws noted that there is no restriction
- Welcome new officers!
 - **Shonn Haren** (Secretary)
 - **Michelle Mussuto** (Publicity Officer)
 - **Daniel Wilson** (Chair Elect)
 - **Corrie Bott** (Webmaster)
- Vacant position
 - Program Chair
 - Proposed to advertise the position through an email to the membership
 - Also encourage people to start thinking of topics or presentations for Fall Program (not a call for papers yet)
 - Daniel volunteered to draft and send out the message
- Hosting in-person programming for Fall Program
 - Norma volunteered Univ. of La Verne for an in-person program
 - Shonn also volunteered Cal Poly Pomona for in-person programming
 - Perhaps hold in October in connection with CPP's pumpkin festival?
 - CARL Board has discussed interest groups having more in-person meetings and the budget for such meetings
 - Interest groups will be receiving \$1000/yr. for honoraria for speaker and \$500/yr. for events
 - **(this is tentative, pending approval from the CARL board)**
 - In-person meetings will require significantly earlier planning, as budget matters will have to be attended to

- 2022 Fall Program Survey responses
 - Majority of responses found topics useful and length of program good
 - Majority of responses rated the program a "5" for content, format and online experience
 - Feedback
 - Recent graduates learned a lot from program
 - Programming meets expectations
 - Future topics -
 - Assessment!
 - How to use data
 - Online adaptation of orientations
 - Still use zoom for reference
 - How libraries are addressing DEI work on campus
 - 46% of attendees said they would be unlikely to travel, preferred virtual only
 - Possibly due to fact that statewide attendance
 - 38% said "too early to tell"
 - One of the CARL interest groups has done an in-person event successfully
 - Hybrid format could be a good compromise measure
 - This will diminish the online experience to some degree
 - Particularly in discussion groups/breakout rooms
 - On-site locations will need to be logistically
 - Goal would be to make it worthwhile to attend in person (what is the value added for not attending virtually)
 - This could include sessions that cannot be streamed, interactive portions that will only be in person (food) etc....
 - Passive portions can be streamed, active portions would be in-person only
 - Doing a tour of a new library...
- In person steering committee meetings
 - Have been done in the past, usually 2x annually, once to elect officers, once in preparation for annual program
 - Often held at program site to look at layout of facility to see what is possible
 - Sometimes informal meetings on site prior to the program to familiarize committee with the site.
- Fall 2023 Program Planning
 - Probably still 1st Friday in December
 - Format, maybe hybrid
 - Do at CPP?
 - Show off HyFlex classroom
 - Assessment, what is it good for?
 - Daniel & Shonn willing to present, maybe UCR instruction coordinator too?
 - Other programming ideas
 - Marketing reference, how do you let students know that this is a service we provide?

- Do a CARLDIG-S field trip to the Cal Poly Pumpkin Patch?
 - Shonn can provide dates & pricing
 - Traditionally this person would send out the invites/promotion
 - Look for a Friday in October
 - Business in the beginning at the library
 - People commute to the pumpkin patch
 - Add suggestion box to CARLDIG-S LibGuide for potential field trips
 - Contact link for potential locations
 - Would they be willing to promote if their institution
- Next Steering Committee Meeting?
 - Wednesday March 29th - 10am-Noon