

## SCIL Meeting Minutes

October 29, 2010  
Cal State Northridge

### Attendees:

**In person:** Marsha Schnirring (Occidental College), Coleen Martin (CSU Northridge), Stephanie Rosenblatt (CSU Fullerton).

**Teleconference:** Gayatri Singh (UC San Diego), Allie Carr (CSU San Marcos), Christina Sheldon (CSU Los Angeles), Tina Breitbach (Fullerton College) and Judi Windleharth (National University).

### Agenda:

1. **Welcome and Introductions**

Meeting was chaired by Marsha Schnirring.

2. **Minutes**

Minutes for the Sept. 2010 meeting at CSU Fullerton were approved.

3. **Announcements and Updates**

SCIL elections are underway. Everyone is encouraged to vote.

4. **No New Business**

5. **Continuing Business**

a). SCIL Works 2011 – update

- Proposals received: 7 lightning rounds, 1 full length presentation, 1 unsure (waiting to hear back)
- Most proposals are coming from So Cal but a handful are from central/northern California
- Deadline for the full-length presentations will be extended. Talitha will be asked to send out an announcement by early next week about this.

Next steps:

- Allie will work with Robin on getting the location and food figured out. Marcia will send Allie the documentation on calculating the overall cost (based on last year's SCIL Works and the CARL guidelines) by early this week.
- The schedule will look something like the one listed below. A lot depends on the number of proposals submitted. One session might be done in the morning with the lightning round and one session after lunch.

Possible schedule:

- Welcome
- Session 1
- Session 2

- Lightning Round
- Lunch
- Session 3

A 'Save the Date' announcement for the program will go out ASAP but at least by the second week of Nov. (Details about cost and schedule will follow when available.)

### **SCIL Works/Spring Program Scholarship**

<https://docs.google.com/document/edit?id=198uHfa9Y9C4dexKBSKLyrDhTRKKIGRh4sFQzj40CASg&hl=en&authkey=CLajyjo>

Allie wrote the scholarship application and received some feedback. Talitha suggested we offer three categories of awards. The group would like to offer scholarships to: 1) a library school student, 2) an instruction librarian that has been working in instruction for up to three years and 3) a seasoned instruction librarian (more than three years in field). The announcement will go out once Allie checks with CARL rep Dominique Turnbow and probably someone else from CARL to ensure there is sufficient funding to cover the three scholarships (\$500 apiece). Comments on the call for applications can be made up until next week.

b). List and managing SCIL elections – Tina will look to see if there is a free database capability available to manage our participant list. Caspio's free version might work. She will check with CARL too about possible resources.

In the past, it has taken a lot of time to confirm whether or not people voting in the SCIL elections are current members. It is estimated that around 80 percent of memberships expire around voting time. The group would like to find a convenient way to let those with expired memberships know it's time to renew. One thought is to post the ballot behind CARL's firewall. Those wishing to vote, but have expired memberships, would not be able to log in until their membership is renewed. Tina will ask Dominique if there is a way to have the SCIL election ballot accessed from behind the CARL firewall for next year. Also, Tina will ask Dominique if the CARL membership director can export a member list each month to let them know when their membership has expired.

c). Collaboration with secondary librarians – Marsha followed up with Jeanne Swedo's request about collaborating but hasn't heard back at this time.

### **6. Upcoming meetings and programs**

Friday, Dec. 3 – Loyola Marymount University, 1-2:30 - meeting will be held following the CARLDIG "How do I assess that?" morning program. The SCIL meeting will focus on details for the 2011 SCILWorks and passing the gavel.

### **7. Round Robin**

- a). WASC recently visited Christina's university (CSU Los Angeles).
- b). Stephanie (CSU Fullerton) would like the group to brainstorm or consider effective strategies to speak with colleagues about revising online instructional tutorials (discussion for another meeting).

c). Marsha's college (Occidental College) is looking for three post doctoral candidates to hire under their Mellon Grant. Those with recent Ph.D.'s in digital scholarship and other related areas can find application information at the Occidental website. Also, Occidental and NITLE have cosponsored webinars on digital scholarship. The next webinar will be on Nov. 12, 2010 and cover the following free platforms: Hypercities/UCLA, Sophie/USC and History Engine/University of Richmond. For more info see [www.nitle.org](http://www.nitle.org) under digital scholarship.

**8. Meeting adjourned at 11 a.m.**

Minutes recorded by Coleen Martin