

## **CARL SCIL Business Meeting**

10/28/2011

Via web and tele-conference

### **Agenda**

#### *Continuing Education: Best Practices for Image Use in Academia*

- Virginia Allison had connection problems, so this presentation will be re-scheduled sometime in the future

#### *General Meeting*

##### **1. Welcome**

- Allie called meeting to order at 10:23 am
- Round-table introductions

##### **2. CARL Conference Proposal Update**

- Working on getting it turned in for 11/4/11
- Connecting to CARL theme on issue of under-resourced by focusing on leveraging team solutions / collaborative approach to instruction as a means to reach a wide audience on limited resources
- Brainstorming ensued about translating broad idea into a specific focus
- Idea of collaboration with WAC / writing faculty resonated with attendees; various libraries have some interesting working with writing colleagues underway
  - Including inviting writing faculty to participate in presentation
- Agreed that this idea was well suited to a pre-conference
- In summary:
  - WAC collaboration
  - Invite writing faculty
  - Proposal due 11/4/11 – will draft and send to steering committee

##### **3. SCIL Works Update (Stephanie)**

- Date and place: Friday, February 3 at Claremont Colleges
- Timetable will follow that of last SCIL works (positive feedback); although it may start later (9 am) for people travelling from San Diego county
- Theme “Back to Basics’: focusing on the one-shot instruction session:
- Stephanie will publish a call for proposals about collaborations, assessment, engagement techniques under this theme
- Looking for research and practice sessions, as well as lightning rounds
- Call will be published from Nov 7 – Dec 5; decisions will be made by Dec 19<sup>th</sup>
- January 3: registration opens

##### **4. Election Update (Marsha)**

- Marsha reported that SCIL elections are underway

- Thanks to Tina and Talitha for their extensive help
- Tues, Oct 25: elections opened (20 votes thus far)
- Fri, Nov 11: elections will close
- Tues, Nov 22: announce results

## 5. Outreach subcommittee (Allie)

- i) Committee would be charged with performing outreach to new librarians & LIS students and organizing regional activities, with the intent of preparing them for the large amount of instruction necessary in most library jobs
- ii) Allie shared initial charge for subcommittee and asked for feedback
  - (1) Gayatri: should we include specific mention of responsibilities for programming and social gatherings?
  - (2) Allie: part of the purpose of the group would be to provide LIS students and recent grads with opportunity to gain teaching experience which they don't get during library school
  - (3) Michelle: thinks that an outreach committee is very necessary and a great idea. Perhaps they could produce a webinar series?
  - (4) Gayatri: UCSD libraries participate in ARL fellowship program and also host LAUC mentoring program "Lunch and Learns". The L&Ls are open to everyone (not just students) and include free refreshments. UCSD holds 5 or 6 over the summer. (Allie – possible to reuse the material from some of these L&Ls?)
  - (5) Allie: Envisions that the outreach subcommittee would take over the operation of the Instruction Lib & LIS student database
    - (a) Update on database: Still going well, but it will become a big job for one person once more people are added. The 20-25 students who sent in info to database have mostly been matched up with instruction librarians. Allie is going to send out surveys at the end of the semester to see how both the librarians' and the students' experiences were.
  - (6) Gale: Thinks the charge should specify that the outreach committee will focus marketing efforts on LIS students and new librarians, although events should be open to everyone (Dominique agrees)
  - (7) Allie – what should the group make-up look like?
    - (a) Subcommittee members should only have to serve for a specified amount of time so they don't end up serving indefinitely
      - (i) Gale: suggests a rotating membership with a 2-year tenure
        1. Allie: First call for volunteers will be for 2 2-yr volunteers and 2 1-yr volunteers, and after the first year will always be for 2 year appointments
      - (b) Current volunteers are Yi Hong Sim (CSUSM) and Brenna Smith (CalArts)
  - (8) Allie is going to look into whether or not we need to write this committee into the bylaws since it will be a standing committee
  - (9) Robin: Thinks the outreach committee is a great idea
  - (10) Allie – do committee members have to be representative of different regions?

- (a) Gayatri – as long as outreach committee plans events in different regions, no need for them to actually live there as long as they coordinate with a librarian who does (others agree to this)
- (b) Talitha – should we have reps from UCLA/SJSU?
  - (i) Stephanie – this would possibly be too much work for students, and they are allowed to join the committee already since they are welcome to be SCIL members (others agree with this)

**6. No new business**

**7. Round Robin**

- a) Allie (on behalf of Melanie Sellar): Melanie is looking for a volunteer to take over a 1 credit course in the Spring. If you are interested in teaching, contact Mel.
- b) Coleen: New dean of the library at CSU Northridge. In 2013, the Learning Resource Center will be incorporated into the library building.
- c) Michelle: Pepperdine will be incorporating an Academic Excellence Center into the library. Will provide help to students from reference librarians, writing tutors, and graduate students. Planned to open Spring semester 2012.
- d) Tina needs meeting minutes from previous 2011 meetings – if anyone has any, please email them to her.

**8. Next meeting:**

- a) CSU Fullerton on Dec 9<sup>th</sup>
- b) Agenda will include: passing of the gavel, SCIL Works update, CARL conference proposal update
- c) Share and learn will be an instructional materials fair where people share the materials they've been using for instruction.