

SCIL Business Meeting
Saddleback College
September 7, 2012
10:30 am - 12:00 pm

Attendees:

In person: April Cunningham (Saddleback College), Allie Carr (CSUSM), Hal Hannon (Saddleback College), Gayatri Singh (UCSD), Irene Trunong (UCLA MLIS student),

Via tele-conference: Susie Chin (Glendale College)

Agenda:

- Welcome and Introductions
- Minutes for the March 2012 meeting at UC San Diego were approved.

Old Business

- Committee Reports
 - Outreach committee:
Stephanie will get an update and send by email.
 - Archives (Stephanie)
CSU Fullerton will house the archives. Stephanie will work with Susan Tschabrun to figure out how to process them. The Archives include collections of handouts, surveys, newsletters, and audiovisual materials from 1970-1990s. The materials were submitted by a number of academic institutions in the southern California region. SCIL will provide the labor the processing it, and CSU Fullerton will provide the space. They use Archivist Toolkit. They're considering digitizing the collections. It might be something a student could work on, but CSU Fullerton would have to manage the student.
- Status on conference call microphone/phone (Stephanie)
There is no update. CARL is figuring out how to give support for items like this to the interest group. Allie will talk to Dominique, and discuss at next CARL Executive Board meeting. The SCIL Executive Board will consider adding cost to upcoming SCIL Works so we can purchase one after

New Business

- Fall meeting schedule (Stephanie)
 - October 26, 10:30am -12pm, conference call

- November 30, 1 :30 pm, immediately following CARL-DIG meeting at the PUENTE Learning Center, East Los Angeles Campus (501 South Boyle Ave., Los Angeles, CA 90033). Stephanie will look into having lunch brought in.

- Soliciting volunteers for listen & learn/discussion & conference call technology for October 26 conference call meeting
 The Outreach Committee is preparing something for the November meeting. Stephanie will send out call to listserv to find a volunteer for the listen & learn/discussion. Allie can set up Go2Meeting with a phone bridge for this meeting.

- Soliciting help for Librarian/Library school student mentor/match program (Stephanie)
 We started a mentoring program, SCIL Connect, that matches library school students or librarians new to instruction. Stephanie needs volunteers to help facilitate the program. She will send out a call to the listserv.

- SCILWorks (Gayatri)
 Theme: Hack your Library (ideas related to repurposing/reinventing/reusing) or 1st year Learning Communities/Programs. Gayatri will send more details to the listserv to see which one people are interested in attending and/or would get more proposals.

 Location: We've been capping attendance at 80 but we've always had a waiting list. If we can find a space that's bigger, we can increase the attendance. We need one big space and at least 3 break out rooms (20 ppl). It helps keep costs down if we don't have to pay for the space. Stephanie will follow up with Tracey at CSU Long Beach. Gayatri will send out a call to the steering listserv. Allie volunteered CSU San Marcos.

 Timeline: Call for proposals would go out late September. Proposals due beginning of November. Notification acceptance mid-November (before Thanksgiving break). Registration deadline mid December. SCIL Works would be held early February depending on location schedule.

- SCIL Election (Allie)
 Tina has volunteered to help. Allie will put a call out for two more people for the nominating committee.

 Timeline: Call for nominations, included detailed descriptions of the positions, will go out mid-September, nominations due October 6, Election October 29 – November 9, announce winners November 19th. If we have two elections, these dates might get shifted back.

- Brainstorming projects/goals for the upcoming year (Stephanie)

- Changing bylaws and service year to academic year instead of calendar year
We've discussed this before when we organize SCIL Works. It doesn't make sense to have the registrar change in middle of planning a program. Also we have members who work 9 month years, and the calendar year doesn't match up with their review cycles. To change it, the current board would serve an extra 6-7 months or the incoming board (elected this November) would serve a short term of only 6-7 months, and then the new calendar would start June/July 2013. We believe the latter option is better.

Also to reflect current practices, the webmaster and listserv manager positions can be combined. And the Secretary (elected) and publicist (appointed) positions can be combined.

Allie will write up this proposal and send it the listserv for feedback. Then she will discuss with Dominique and the CARL Executive Board. Then if they agree, we can have two elections this Fall. The first election will be a referendum to change the bylaws. The second election will be for the upcoming board, and to change the position descriptions.

- More transparency about the executive board works, and more learning opportunities at meetings.
- Continue ongoing projects: SCIL Connect, Archive Project, etc.

Discussion

- How would you teach information literacy/orientations if you didn't have access to a computer lab?

Sometimes Stephanie has a computer and internet access, but the students don't get an individual computer to work on. Students don't have access to check out laptops/ipads. Students tend to have smart phones. She's looking for ideas of how to teach without a computer lab.

Suzu works with basic skill students, and sometimes people take for granted the material that students know. Sometimes the basics are really grounding for them. How to distinguish types of sources is something that is very helpful. That is something you can teach by bringing in examples of the tangible objects for them to look at.

Allie is doing less hands-on activities in some class. She takes copies of a journal article they need analyze. First activity—who is author, what did they study, how did they study, what did they find. Use fun examples (rhetorical analysis of Tyra Banks photograph, letters to Santa Claus

study). Second activity-- take the article and dissect it to find pieces you would use in literature review. How you pull out the best information to use, using a chart to help them. Spend time on research process without using computers. They spend time reflecting and thinking and discussing. Allie will send out citations for fun articles to listserv.

April heard about a librarian who created an activity to help students figure out if the book they were looking at would be useful to them for their research. She made a class set of photocopies of a book (front matter, table of contents, first section of chapters, index). She gives the class a research question, and then they look at the photocopied sets to determine if the book will help answer that question.

- Jean Swedo didn't attend, but she sent a question in through April. She works at a private high school with 3600 books in their collection, in addition to a few databases. She wants to build collection up to around 10,000 items. Her supervisor believes students don't use books. She's looking for examples of syllabi or assignments where there is a print requirement. Send to April (acunningham@saddleback.edu) and she'll forward to Jean. One suggestion was to see if she can get money to build the online collections.

Round Robin

Susie: Glendale College has a new Associate Dean. In a previous position he was the information competency specialist and started their first year experience program. He came to California from Ohio and worked to get his law degree. Before coming to Glendale he worked as assistant director at a law school in Orange County.

Gayatri: The UC San Diego Library is still undergoing a reorganization away from subject libraries and toward functional units. A new Learning Services Program has been created, and Lia Friedman is the new director.

Hal: Hal is an English instructor at Palomar College and adjunct instructor at Saddleback College. He tried to start a Learning Community in the English Department at Palomar with Kathy Farrell French, but it didn't work out.

Allie: CSUSM Library has a new interim dean, who is the current dean of IT. They will be hiring 2 adjunct positions in the near future.

April: Saddleback College Library reopened after renovation. A decision was made to not use the pool of part-time librarians at the reference desk, and instead use the part-time librarians to teach workshops. No training has been established yet. They are looking for part-time librarians who can teach during the day.

Irene: The reference desk at the UCLA research library piloted a new roving reference program this summer. It's been pretty slow because it's summer, but they've received some good questions. The

rover carries an iPad and approaches students who are at the quick look up stations to see if they need help. It hasn't really been marketed yet because they just started the program. There is also a research project to see how grad students go through the research process.

Stephanie: Stephanie just started a new position at Cerritos College. She is the electronic resources librarian. She is learning how things work and getting used to a different pace.