

SCIL Business meeting minutes

Tuesday, January 17, 2017: 3:30-4:00pm

Virtual Meeting

In attendance: Lua Gregory (University of Redlands), Kendall Hinesley (CSUDH), Kat Koziar (UCR), Zemirah Lee (National University), Mary-Michelle Moore (CSUDH), and Amanda Roth (UCSD)

For next year's SCIL Works planning

- Procedures on CARL page for incoming board next year
 - <http://www.carl-acrl.org/forms/index.html>
 - Treasurer needs numbers about a month in advance
- Change of CARL XBoard & Roles of Treasurer & Membership Director
 - <http://www.carl-acrl.org/leadership/board.html>
 - Joseph Aubele (joseph.aubele@csulb.edu) – Membership Director
 - Jordan Nielsen (jnielsen@mail.sdsu.edu) – Treasurer

SCIL Works 2017

ZL will print program and evaluation at NU

KH is printing name badges

After registration has closed can get a list from Joseph of registrants

If people come late then they have to pay via check (AR)

Jordan (Treasurer) prefers to pay the caterer directly

(MMM will coordinate with ZL to make sure they get paid)

Room cap is 99

MMM will put up signs to direct people early morning of SCIL Work

ZL (and others as available) will come early on day of to help set out signs

KK – size issue with Logo on programs, logo can be resized

ZL will confirm updated presentation abstracts with presenters before submitting to MMM to update the listserv with SCILWorks 2017 presentation details.

ZL will get KK the approved announcement for the website

What's needed for Spring Program?

- Amanda? [Email message to Joan confirming]
- To be discussed in next meeting

Next Meeting

- National University Library as location, date will be determined by Doodle poll to the Board.