

SCIL Meeting Minutes

March 6, 2020

Attendees: Attendees: Judy Opdahl-CSUSM, Michelle DeMars-CSULB, Tim Chu-UCSD, Mary-Michelle Moore-UCSB, Jennifer Silverman-WCU, Kat Koziar-UCR, Amanda Roth-UCSD

1. Introductions: Meeting to order 09:14
2. Approve minutes from Meeting February 14, 2020
https://docs.google.com/document/d/1osnQfJSXqDyzPeR0aoVgLRYjnFlm5H_1Rmjd1PCfNNk/edit?usp=sharing
 - a. Motion: MD
 - b. Second: MMM
3. Updates on bylaws voting
 - a. Closing loop on two action items:
 - i. MMM to format bylaws and notify Andrew Carlos-tabled until next meeting
 - ii. KK to update website with new bylaws-tabled until next meeting
4. SCILWorks
 - a. Debrief event
 - i. Positive notes: Attendees liked the theme, Active Learning suggested for next theme, also suggested what faculty/librarian relationships
 - ii. Changes for improvement: Next time a larger room required, suggest new locations (Poly & Riverside)
 - iii. Feedback from forms evaluated and put into google sheets for review
 - b. Slides and program on website
 - i. Action item is completed KK uploaded slides to website
 - c. Post event wrap-up
 - i. Final accounting for reimbursement, status?
 - ii. We will populate our thoughts into a document for next year's event and place into future SCIL Works 2021 for ease of planning

5. CARL

a. IG Showcase

i. Submissions received

1. 9 submissions received and peer-reviewers requested they have til the end of 3/6 to review. Notifi
2. Date of notification for participants anticipated on Sunday 3/8
3. JO - Spoke w/ Talitha Matlin - we will have to set-up and rearrange room after our use. Size would be helpful to determine how many speakers we can host. Deciding to stick with 5 for this event.

ACTION: JO to check in on size of meeting room for event

ii. Day of CARL - IG Showcase

1. Program

- a. Marketing of the IG for attendees. Once the speakers have been notified, web, social and emails will be sent out.
- b. Planning
- c. Collage of presenter information and mini zine instead of slide deck.

ACTION: MD & MMM to generate slide deck and zine for showcase by 3/37

ACTION: JO to send out email check in on 3/24

- i. Budget needed- minimal budget required
- d. Facilitation of the IG Showcase
 - i. Zoom break-out rooms will be our back-up plan in case of COVID-19 issues
 - ii. SCIL leadership: to help with chair set-up and break-down

.ACTION: JO to check in about COVID-19 plan

ACTION: a great way to participate in CARL is to host a program

b. Planning for meetup

- i. date/time/location-suggestions for
- ii. Morning coffee proposed as alternative

ACTION: JO to ask about dine-around, etc

c. Recruitment efforts

- i. TC - Carl-IG program "ad" - status

6. Round Robin Announcements

- a. MMM: New position - Moving Image Collections Curator & Librarian for Film & Media Studies position at UCSB
- b. TC-AUL- Learning and Engagement, etc.
- c. MD-business librarian in the far future
- d. JS-Phone interview-very promising!
- e. Changes may be afoot at Palomar Community College

7. Future meetings

- a. Future Meeting April 24th