



Hybrid Workshops: How to Broaden Your Instructional Outreach

Kelly Marie Wilson & Jenn Tirrell
Soka University of America, Aliso Viejo, CA



ABOUT SOKA

- Private Liberal Arts University
- Established in 2001
- 500 students
- 50% International students
- 3 study programs:
 - Undergraduate
 - Graduate
 - Extended Bridge

IMPLEMENTATION

- E-flyer included workshop registration link
- Created registration form with embedded Zoom registration link
- Offered two workshop days to work with class schedule set-up
- Presentation computer screen shared for online attendees
- One librarian presented, the other monitored Zoom chat and walked around room for check-in

REGISTRATION FORM

Zotero A-Z Registration Form

Thank you for registering for a Zotero workshop, we are happy to have you join us! You may join us in-person in Gandhi 209 or virtually via Zoom. This form will let you register for either by simply selecting the day you wish to attend. If you will attend in person, that is all you need to do. If you will be attending via Zoom, you will also need to click on the provided Zoom registration link. Either way, we hope to see you there!!

We will be covering the following topics in the session:

- Zotero functions
- Different ways to add sources to Zotero
- Creating folders and group libraries
- In-text citation integration with MS Word and Google Docs
- Using Notes and Tags

Before attending, please have Zotero and the Zotero connector downloaded onto your school laptop. Click [here](#) for instructions. Please bring your school laptop to the session.

Please enter your full name.

Please enter your Soka email address.

Please select your Soka affiliation.

- ☐ UG Class of 2022
- ☐ UG Class of 2023
- ☐ UG Class of 2024
- ☐ UG Class of 2025
- ☐ G Class of 2022
- ☐ G Class of 2023
- ☐ Extended Bridge Program
- ☐ Faculty
- ☐ Staff

I will attend:

- ☐ In person (Gandhi 209)
- ☐ Virtually via Zoom

Which workshop will you attend?

- ☐ Tuesday, Nov. 9 @ 5:00 PM
- ☐ Wednesday, Nov. 10 @ 5:00 PM

Submit

Thank you for registering for the workshop!

For Zoom attendees only: please click the date link below to register.

- [Tuesday, Nov. 9](#)
- [Wednesday, Nov. 10](#)

FUTURE CONSIDERATIONS

- Consider other forms of activities to engage both Zoom participants and those attending in-person
- Alternate workshop times to offer variety for students
- Provide food post-Pandemic
- Look for ways to increase online and in-person attendance

WHY WE WENT HYBRID

- Continuation of online format from remote learning situation
- Provide additional ways for students to attend workshops
- Accommodate different learning styles
- Accommodate students with disabilities



FLYER

IKEDA LIBRARY PRESENTS

Citation Hybrid Workshop

Tue, Nov. 16
Wed, Nov. 17

5:00 - 6:00 PM

Gandhi 209 or Zoom

What will be covered:

- Why the need to cite
- What and how to cite
- Citation styles
- Citation resources
- Hands-on practice

*Please bring a current research assignment to work on in the work shop

More info: jtirrell@soka.edu Registration link: <https://bit.ly/2YeRnd3>

ASSESSMENT

Successes

- More students registered via Zoom
- Allowed students who were quarantined to attend
- Able to tag-team assisting in-person and online students

Challenges

- Technical logistics with screen-sharing
- Lower participation of Zoom attendees than in-person

CONTACT INFORMATION

Jenn Tirrell
Instruction &
Assessment Librarian
jtirrell@soka.edu



Kelly Marie Wilson
Reference & Instruction
Librarian
kewilson@soka.edu

