**SEAL-S Conference Call**

**January 23, 2013**

**3- 4pm**

**Draft Minutes**

Attending: Lise Snyder, Kristen LaBonte, Khue Duong, Cynthia Cohen, Liz Cheney, Eileen Wakiji

1. Approve Minutes from 12/7/12 – Tabled until next week
2. Confirmation of the speakers for the morning sessions
	1. Lise will email Lisa Federer
	2. Richard Hulser and Helen Heinrich are confirmed
3. Unconference sessions for the afternoon
	1. We don’t have enough time for a call for participants to submit proposals. We only have 6 weeks.
	2. Break into 3 smaller groups and do an unconference style forum for a half hour each. Each group will address different issues. When people register, we can ask them for suggestions for afternoon unconference topics. We can then tally them, and send the information to registrants to they can think about what discussion they would like to join.
		1. Possibility 1:
			1. Topics from the morning
			2. Voted on by people at the program
			3. Voted on by people at the program
			4. Voted on by people at the program
		2. Possibility 2:
			1. topics from the morning
			2. collection development for STEM
			3. STEM instruction
			4. Information commons & group learning
		3. Possibility 3:
			1. topics from the morning
			2. innovative and effective practices in library management
			3. innovative and effective practices in technical services
			4. innovative and effective practices in data curation
		4. Possibility 4:
			1. Facilitated discussions around a problem led by a moderator, like a graduate seminar.
	3. In the flyer, the afternoon session: small groups will be determined by people attending the workshops. Below are list of possible topics, please feel free to add new topics and they will be voted on.
	4. Send the invitation late next week (after people return from ALA Midwinter)

Revised schedule:

Breakfast and Registration: 9:00-9:40 AM

Opening Remarks: 9:40

First Speaker: 9:45 to 10:15; Q&A 10 minutes

Break: 10:25-10:40

Second Speaker: 10:40 to 11:10; Q&A 10 minutes

Third Speaker: 11:20 to 11:50; Q&A 10 minutes

Regroup: Logistics for the afternoon program at 12:00.  Here, the MC can explain what to expect for the afternoon breakout sessions.  Also, if we needed facilitators for the breakout sessions, we can ask for volunteers before lunch.

Speakers included:

Richard Hulser, Natural History Museum of LA County, Library management in general

Helen Heinrich, CSUN Oviatt Library, Innovative practices with technical services

Lisa Federer, UCLA Biomedical Library, Collaboration with researchers on Data Management Plans and grant proposals

Lunch: 12:15 – 1:15 PM

Afternoon Roundtable Breakout 1: 1:15 to 1:45 PM

Report Back by Moderators: 1:45-2:00 PM

Afternoon Roundtable Breakout 2: 2:00 to 2:30 PM

Report Back by Moderators: 2:30-2:45 PM

Closing Remarks and Departure by 3:00 PM

Khue will create a registration form and draft it.

Next Meeting: Wed. 1/30 at 9:00 AM (Lise might be late). We need to discuss filling Danielle’s positions (treasurer and web master). Eileen will take care of registrations for this program (there is a form that needs to go to Pam Howard at CARL prior to the program).