SCIL Meeting Minutes
Meeting Date and Time: August 19, 2022 at 2:00 pm

Join Zoom Meeting: **https://ucr.zoom.us/j/91296713123**

Agenda:

1. Introductions

    a. Attendance: Marcia Henry (CSUN-Research and Instruction Librarian), Kat Koziar (UCR-Data Librarian), Amanda Roth (UCSD-Reference Services Coordinator, Instruction Librarian) , Timothy Chu (UCSD-First Year Experience Librarian), Edeama Onwuchekwa (CARL Interest Group Coordinator), Carrie Cruce (UCR-Teaching Librarian), Michelle Brasseur (UCLA-Urban Planning), Michelle DeMars (CSULB-Health Sciences Librarian), Virginia Tirona (CSUSM-Librarian), Natalie Marquez (UCI-Library Assistant)

2. Approval of previous minutes

3. Board transition

    a. Passing of the Gavel-(Mary-Michelle Moore has the physical gavel

        ■ NEM will grab gavel from Mary-Michelle Moore
        ■ from MMM-her cat is holding the gavel hostage:

        ■

    b. Overview of SCIL
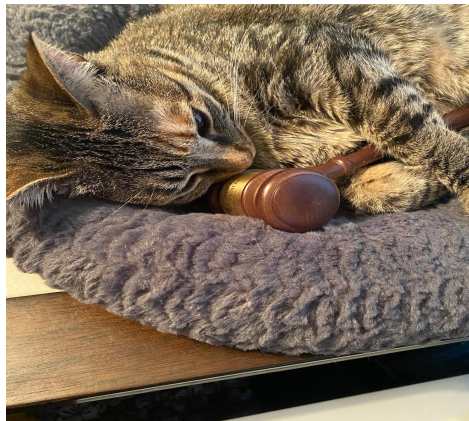
        ● https://carl-acrl.org/ig/scil/

    c. Review of SCIL Activities

        ■ Winter: SCIL Works (Annual)

        ■ Alternating program- Spring Program or if CARL conference is on, Special Program

- Networking events (before the pandemic)

- Programs connecting with other groups

d. CARL IG Coordinator

- Contact info: (858)356-2243, Email: eonwuchekwa@sdccd.edu

- https://carl-acrl.org/documents/Policies/ig-guidelines.pdf

- KK suggests a volunteer program for CARL committees

- KK shows Google Files and speaks about SCIL Business & Best Practices

e. Goals

- Increase member engagement

    1. add to meetings 'Share & Learn"

    2. member introduces and speaks about an article

        a. tries to engage others with the new info

f. Programs

- networking opportunity before Spring Program

- Have committees for creating Spring Program and SCIL Works -

- Draft member survey - when to meet, how to meet (format), how often, request for volunteers, other questions?
https://docs.google.com/forms/d/e/1FAIpQLSfJFXbQ0cAcP0rkN-HT7MtIkE9RS-2d2Vh0CbpO9CILAsgpQg/viewform?usp=sf_link

    1. Will SCIL Works be in person?

        a. In any programming-offer safety/health precautions for each area

        b. 3 different LOCATIONS, presentation at one hub, discussion at the others…(Choose your viewing option)

            i. Live from…different colleges

                1. One hub in LA

2. One hub in Santa Barbara

3. One hub in San Diego

4. one hub in the Inland Empire?

5. Still offer a virtual component for those who cannot travel

    c. possible format-Zoom presentations and in person break out rooms (Might work for Spring Program

        i. watch this with colleagues (either together or separately)

        ii. come together and discuss

g. Outreach

    ■ Connect other library departments to our work

h. Meetings (frequency, modality)

    ■ Consistent meeting schedule

    ■ Buddy system-ask a colleague to attend SCIL meeting, whether virtual or in-person

    ■ Alternate meeting virtual/in person

4. Member survey

    a. include messaging about volunteer opportunities for Spring Program Committee and SCIL Works

5. For the good of the order

6. Round-robin, if time

    a. CARL is looking for a UC rep for the CARL board

    b. UCSD-Health Sciences Collections Strategist Librarian job opening until beginning of September

    c. UCSD-Engineering Librarian position will open soon

    d. UCR-Collections Strategist position open

e.　UCR-AUL position open

7.　Other items to Discuss:
　　　a.　Have anything to add? Feel free to email the board or speak at a meeting.

Action Notes:
- What are the job duties and responsibilities for Membership and Outreach Coordinator
    - i.　https://docs.google.com/document/d/1ZD7nHizCZqfD1n6JDfSwud48FyHWhlxhqgqVSchDDPc/edit?usp=sharing
    - ii.　https://carl-acrl.org/ig/scil/Bylaws.pdf

Past Meeting Notes:
- Notes and agendas - Feel free to update with your notes.